



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

JOSH STEIN  
GOVERNOR

DANIEL H. JOHNSON  
SECRETARY

February 17, 2026

**NOTIFICATION OF AWARD**

Justin Odom DBA Clean Cuts Tree Service  
PO Box 2089  
Robbinsville, NC 28771

Contract No. DN12217232  
TIP No.: N/A  
Federal Aid No.: To Be Determined  
WBS Element: GMR14.HEN.1N, GMR14.HEN.1P, Etc.  
County: Henderson, Polk, And Transylvania  
Description: ID/IQ Equipment And Hauling At Various Locations Throughout  
Henderson, Polk, And Transylvania Counties

Dear Justin Odom:

I am pleased to inform you that **Justin Odom DBA Clean Cuts Tree Service** has been awarded the contract for the above project based on the bid submitted on **February 10, 2026** in the amount of **\$253,700.00**.

This was a multi-award contract. The low bidder retains the contract ID under which the proposal was advertised; the other awardees will be issued a new contract ID. All awardees will have a unique purchase number order issued after the contract has been executed.

**This award letter does NOT constitute an executed contract. No work shall begin until such time as an executed contract has been issued.**

Payment and Performance bonds are not required at this time; however, those may be at the work-order level.

**Documents to be submitted to the Division Office**

Please provide the following documents to the Division 14 Contract Office within **14** calendar days from the date you receive your award letter:

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
HIGHWAY DIVISION 14  
253 WEBSTER ROAD  
SYLVA, NC 28779

*Telephone:* (828) 331-5200  
*Fax:* (828) 331-5201  
*Customer Service:* 1-877-368-4968

*Location:*  
253 WEBSTER ROAD  
SYLVA, NC 28779

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

1. A current certificate of insurance shall be provided on the latest revision of the **ACORD 25** form. The certificate of insurance shall verify coverage as required by Article 107-15 of the *Standard Specifications* as well as by provision SP1 G05, *Liability Insurance* found in the general section of the proposal. Endorsements for additionally ensured shall be included for those types of insurances being used to meet the required liability / umbrella coverages. The certificate of insurance may be sent as an email attachment, directly from your agent or from you, or it may be mailed, shipped, or hand-delivered to the mailing address shown in the footer of the first page of this award letter.
2. A properly executed **Execution of Contract Non-Collusion, Debarment and Gift Ban Certification**; this includes all three pages; don't forget the header information on the last two pages. This document shall be submitted as **hard-copy, originals** to the mailing address shown in the footer of the first page of this award letter; it may be mailed, shipped, or hand-delivered. The Execution Forms (Post-Bid) are available for downloading on the NCDOT web site at:

<https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>.

Please remember that work on the project is not to begin before the contract has been properly executed.

#### **Documents to be submitted to the District 1 Engineer's Office**

1. In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the *Standard Specifications* relative to prosecution of work, progress schedule and preconstruction conference.
2. Also, in accordance with Article 104-2 of the *Standard Specifications*, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract.
3. Information regarding these items should be addressed prior to beginning work. Please forward the remaining information to the District 1 Engineer, **Troy Wilson**, as soon as possible so that a preconstruction conference can be held. **Troy Wilson's** mailing address is **4142 Haywood Road, Mills River NC 28742** and telephone number is **(828) 891-7911**.

If you have any questions, please contact me at (828) 331-5200.

Sincerely,

DocuSigned by:

*Laura Greene*

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Laura Greene

Assistant Division Proposal Engineer

cc: Wesley Grindstaff, P.E., Division Engineer  
Chris Lee P.E. Deputy Division Engineer  
Josh Deyton, P.E., Division Construction Engineer  
Nathan Tanner, P.E., Division Staff Construction Engineer  
Wes Jamison, P.E., Division Project Development Engineer  
Travis Williamson, Division Maintenance Engineer  
(Vacant), Division Staff Maintenance Engineer  
Troy Wilson, P.L.S., District Engineer; District 1  
Tyler Rogers, P.E., Resident Engineer – Horseshoe  
Steve Williams, Division Planning and Corridor Engineer  
Troy Brooks, P.E., State Construction Engineer  
Aaron C. Powell, P.E., Area Construction Engineer – Division 13 & 14  
Tammy Stewart, Chief Communications Officer  
Nadia A Al-Dhalimy, PhD, PE, Manager of the Schedule Management Office  
Schedule Management Office (SMO)